



Tenant Termination of Service Request

235 Government Center Drive
 Wilmington, NC 28403
 910-332-6550 Customer Service | 910-332-6352 Fax
 Upload to www.cfpua.org via the Contact Us button

Account Number: _____	Stop Service Date: _____
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Property Owner's Name: _____

TENANT INFORMATION	
Name: _____	LAST FIRST MI
Service Address: _____	Street Zip Code
Forwarding Address: _____	
Street	

City State Zip Code	
Phone # _____	Phone # _____
Last 4 of SS# _____ <i>Note: Disclosure of your social security number is voluntary. We are authorized to collect this information because we are extending credit for services and it will only be used for collection of debts owed to the Authority. The last four digits of your Social Security number will be used to verify your identity before disclosing account information in accordance with FT Identity Theft Prevention and Detection regulations.</i>	

Any deposit held by the Authority when a customer terminates service will be applied to the final bill. Any amounts remaining will be refunded by an Authority check mailed to the forwarding address supplied by the customer when notice of termination was given. The deposit is to remain on the customer's account until the Authority applies the amount to the customer account, either at the final bill or after timely payment has been made for at least one year. No amounts may be used to offset a late payment or for the purposes of implementing delinquent collections procedures. If water service is discontinued for non-payment, the entire amount of current and past due charges are to be paid before service is reinstated.

No interest shall be paid to customers on amounts used as deposits.

TENANT SIGNATURE **Please print to sign or apply electronic signature.** DATE