



Tenant Termination of Service Request

235 Government Center Drive
Wilmington, NC 28403
910-332-6550 Customer Service | 910-332-6352 Fax
Upload to www.cfpua.org via the Contact Us button

Account Number: _____ - _____ Stop Service Date: _____

Property Owner's Name: _____

TENANT INFORMATION

Name: _____
LAST FIRST MI

Service Address: _____
Street Zip Code

Forwarding Address: _____
Street
City State Zip Code

Phone # _____ Phone # _____

Last 4 of SS# _____ **Note:** Disclosure of your social security number is voluntary. We are authorized to collect this information because we are extending credit for services and it will only be used for collection of debts owed to the Authority. The last four digits of your Social Security number will be used to verify your identity before disclosing account information in accordance with FT Identity Theft Prevention and Detection regulations.

Any deposit held by the Authority when a customer terminates service will be applied to the final bill. Any amounts remaining will be refunded by an Authority check mailed to the forwarding address supplied by the customer when notice of termination was given. The deposit is to remain on the customer's account until the Authority applies the amount to the customer account, either at the final bill or after timely payment has been made for at least one year. No amounts may be used to offset a late payment or for the purposes of implementing delinquent collections procedures. If water service is discontinued for non-payment, the entire amount of current and past due charges are to be paid before service is reinstated.

No interest shall be paid to customers on amounts used as deposits.

Please print to sign form below.

TENANT SIGNATURE

DATE